

DONCASTER METROPOLITAN BOROUGH COUNCIL

ANNUAL COUNCIL MEETING

FRIDAY, 22ND MAY, 2015

THE ANNUAL COUNCIL MEETING was held at the MANSION HOUSE, DONCASTER on FRIDAY, 22ND MAY, 2015, at 10.30 am.

PRESENT:

Chair – Pat Haith
Vice-Chair – Paul Wray
Mayor – Ros Jones
Deputy Mayor – Councillor Glyn Jones

FOR ITEMS 1 TO 5 (PART 1)

Councillors Nick Allen, Nigel Ball, Iris Beech, Joe Blackham, Rachael Blake, Elsie Butler, Bev Chapman, Phil Cole, Tony Corden, Jane Cox, Steve Cox, Jessie Credland, Linda Curran, George Derx, Susan Durant, Nuala Fennelly, Neil Gethin, Sean Gibbons, James Hart, John Healy, Rachel Hodson, Charlie Hogarth, Sandra Holland, Mark Houlbrook, Eva Hughes, Alan Jones, Jane Kidd, Majid Khan, Pat Knight, Sue Knowles, Chris McGuinness, Sue McGuinness, John McHale, Bill Mordue, John Mounsey, David Nevett, Jane Nightingale, Andy Pickering, Tony Revill, Kevin Rodgers, Craig Sahman, Dave Shaw, Alan Smith, Clive Stone and Sue Wilkinson.

APOLOGIES:

Apologies for absence were received from the following Members for Items 1 to 5 (Part 1) of the meeting:-

Councillors John Cooke, R. Allan Jones, Ken Keegan, Ted Kitchen, Cynthia Ransome and Austen White.

FOR ITEMS 6 TO 18 (PART 2) – COUNCIL CHAMBER, CIVIC OFFICE, WATERDALE

Councillors Nick Allen, Nigel Ball, Iris Beech, Joe Blackham, Rachael Blake, Elsie Butler, Bev Chapman, Phil Cole, John Cooke, Tony Corden, Jane Cox, Steve Cox, Jessie Credland, Linda Curran, George Derx, Susan Durant, Nuala Fennelly, Neil Gethin, Sean Gibbons, James Hart, John Healy, Rachel Hodson, Charlie Hogarth, Sandra Holland, Mark Houlbrook, Eva Hughes, Alan Jones, Ken Keegan, Majid Khan, Jane Kidd, Ted Kitchen, Pat Knight, Sue Knowles, Chris McGuinness, Sue McGuinness, John McHale, Bill Mordue, John Mounsey, David Nevett, Jane Nightingale, Andy Pickering, Tony Revill, Kevin Rodgers, Craig Sahman, Dave Shaw, Alan Smith, Clive Stone, Austen White, Sue Wilkinson and Jonathan Wood.

APOLOGIES

Apologies for absence were received from the following Members for Items 6 to 18 (Part 2) of the meeting:-

Councillors R. Allan Jones and Cynthia Ransome.

1. PRAYERS

Prior to the commencement of formal business, Elected Members, Officers and members of the public, were led in prayer by the Reverend David Stevens.

2. RECENT DEATH OF FORMER COUNCILLORS STEVE JUDGE, MAUREEN MUDDIMAN AND JACK MEREDITH

Elected Members, Officers and members of the public, observed a minute's silence as a mark of respect and remembrance in relation to the recent deaths of former Councillors Steve Judge, Maureen Muddiman and Jack Meredith, who passed away on 13th and 14th March, and 16th May, 2015, respectively.

3. WELCOME TO NEW MEMBERS

On behalf of the Council, the Chair of Council, Councillor Pat Haith, welcomed all newly elected Members who were attending their first meeting of the Council and to all those who were re-elected on the 7th May, 2015. The Chair also extended a warm welcome to all guests present at the meeting.

In addition, the Chair thanked the Reverend David Stevens for saying prayers.

4. ELECTION OF CHAIR OF COUNCIL

It was MOVED by Councillor Jane Kidd and SECONDED by Councillor Sue Knowles, that Councillor Paul Wray be elected as Chair of Council of Doncaster Metropolitan Borough for the 2015/16 Municipal Year.

On being put to the meeting, the Motion was declared CARRIED.

RESOLVED that Councillor Paul Wray be and is hereby elected, Chair of Council for Doncaster Metropolitan Borough, for the 2015/16 Municipal Year.

The Chair of Council made his Declaration of Acceptance of Office.

5. ELECTION OF VICE-CHAIR OF COUNCIL

It was MOVED by Councillor Glyn Jones and SECONDED by Councillor Tony Revill, that Councillor David Nevett be elected as Vice-Chair of Council of Doncaster Metropolitan Borough for the 2015/16 Municipal Year.

On being put to the meeting, the Motion was declared CARRIED.

RESOLVED that Councillor David Nevett be and is hereby elected, Vice-Chair of Council for Doncaster Metropolitan Borough, for the 2015/16 Municipal Year.

The Chair of Council then announced a 15 minute recess for exchanging robes and determined that the meeting would reconvene at 11.05 a.m.

6. PRESENTATION OF BADGES TO THE RETIRING CHAIR OF COUNCIL AND CONSORT

On behalf of the Council, Roger Harvey, Assistant Director of Legal Services and Monitoring Officer, presented badges to the retiring Chair of Council and her Consort.

7. VOTE OF THANKS TO THE RETIRING CHAIR OF COUNCIL AND CONSORT

It was MOVED by Councillor Pat Knight and SECONDED by Councillor Linda Curran, that the Council place on record its thanks and appreciation to Councillor Pat Haith for the manner in which she had fulfilled the Office of Chair of Council, during the past year.

Councillor Pat Haith suitably responded and thanked Councillors Pat Knight and Linda Curran for their support over the past year. She expressed thanks to the staff in Member Support, in particular, Kay Marelli, Mandy Bingham and Paul Lawson, for their valued support over the year. Councillor Haith also expressed her gratitude to the Junior Civic Mayor, Mai Hurley, who had been a credit to her parents, Rosedale School and the children of Doncaster.

Councillor Haith recalled some of the memorable highlights from her year in office and spoke of how she had been overwhelmed by the generosity and commitment by the Voluntary Groups she had visited. Councillor Haith also expressed thanks to her husband Alan Haith, who had been her Consort and also thanked her sister, Linda Rodgers, who had stood in for the Consort at certain events throughout the year. Councillor Haith thanked everyone who had attended and supported her charities by donating prizes and attending events in particular, she gave thanks to Councillor Eva Hughes for her support. To conclude, Councillor Haith wished Councillor Paul Wray and his Consort, every success for the future.

8. CHAIR OF COUNCIL'S INAUGURAL SPEECH

The Chair of Council, Councillor Paul Wray, delivered his inaugural speech.

“Good afternoon, fellow Members, Ladies and Gentlemen.

To begin, I would like to offer my congratulations and gratitude to Pat and Alan for all their hard work throughout a very successful year.

I would like to acknowledge Councillor Jane Kidd and Councillor Sue Knowles for proposing and seconding me for Chair of Council, and I would also like to say how much I appreciate the support that my family and colleagues have given me in getting me to this point today. In particular, I would like to say thank you to my dear friend Liz Marsden, who will be my Mayoress for this year. I'm not sure if she knows what she's letting herself in for, but I know that she is passionate about her forthcoming role and will do me proud. I understand that she has been invited to the Royal Garden Party. I need to up my game.

I have decided to support charities that are for the benefit of the residents of Doncaster. My first charity will be Doncaster Cancer Detection Trust. I am supporting the current appeal to raise funds to buy vital scanning equipment that will save local lives. I was in hospital a few years ago, so this is a charity I want to support.

I would also like to support the youngest members of our community and so I will be raising funds for Home-Start; a local charity supporting parents to give their children the best possible start in life. Home-Start Doncaster was established in 1984. They are a charity that offers support, friendship and practical help to parents with young children in Doncaster. It's a unique

service which recruits and trains volunteers who are usually parents themselves, to visit families with at least one child under the age of 5, at home to offer informal, friendly and confidential support. So I hope that everyone here today will support them.

It is a great honour that you have bestowed upon me today and I aim to do my best in representing Doncaster throughout my time as Civic Mayor.”

The Chair of Council then announced a recess and determined that the meeting would reconvene at 1.00 p.m. in the Council Chamber, Civic Office, Waterdale, Doncaster, to consider the remaining items of business.

9. SUSPENSION OF COUNCIL PROCEDURE RULE 25.1

The Chair referred to the requirement within Council Procedure Rules for Members to stand and address the meeting through the Chair, which had dated back to the Mansion House and the days before the new Council Chamber Audio system.

The Chair announced that there were a number of Members who had some difficulties standing to address the Chamber during Full Council meetings and that the Council Procedure Rule requiring Members to stand was now unnecessary. Subsequently, Members were informed that it was intended to submit a report to the next meeting of Council, proposing to change this requirement on a permanent basis.

However, pending consideration of this report, the Chair Moved that in accordance with Council Procedure Rule 27.1, (Suspension and Amendment of Council Procedure Rules) Council Procedure Rule 25.1, be suspended to allow Members to remain seated whilst speaking.

The Motion was Seconded by Councillor Jane Nightingale.

On being put to the meeting, the Motion proposed by the Chair of Council, Councillor Paul Wray, was declared CARRIED.

RESOLVED that Council Procedure Rule 25.1, be suspended to allow Members to remain seated whilst speaking.

10. DECLARATIONS OF INTEREST, IF ANY

No declarations of interest were made at the meeting.

11. MINUTES OF THE COUNCIL MEETING HELD ON 3RD MARCH, 2015

RESOLVED that the Minutes of the Meeting of the Council held on 3rd March, 2015, a copy of which had been circulated to each Member, be approved as a correct record and signed by the Chair.

12. TO RECEIVE ANY ANNOUNCEMENTS FROM THE CHAIR OF COUNCIL, THE ELECTED MAYOR OR THE HEAD OF PAID SERVICE

No announcements were made at the meeting.

13. RESULTS OF THE PARLIAMENTARY GENERAL, BOROUGH COUNCIL AND PARISH COUNCIL ELECTIONS HELD ON 7TH MAY, 2015

The Council considered a report which advised Members of the results of the Parliamentary General, Borough Council and Parish Council Elections held on Thursday, 7th May 2015.

RESOLVED that the report on the results of the Parliamentary General, Borough Council and Parish Council Elections held on 7th May, 2015, be noted.

14. NOTIFICATION BY THE ELECTED MAYOR OF THE COMPOSITION OF THE EXECUTIVE AND THE ELECTED MAYOR'S SCHEME OF DELEGATIONS

The Mayor of Doncaster, Ros Jones, informed the Council of the composition of her Cabinet and Portfolio Holder responsibilities of her Cabinet Members.

The Mayor stated that she would continue to take on the remit of the Budget and Policy Framework and the Deputy Mayor, Councillor Glyn Jones, would take responsibility for Adult Social Care and Equalities.

Councillor Joe Blackham would oversee Regeneration and Transportation and Councillor Nuala Fennelly would hold the Portfolio for Children, Young People and Schools.

Councillor Pat Knight would hold the Portfolio for Public Health and Wellbeing and Councillor Bill Mordue would oversee Business, Skills, Tourism and Culture.

Councillor Sandra Holland would take responsibility for Housing and the Environment and Councillor Chris McGuinness would hold the Portfolio for Communities and the Voluntary Sector.

To conclude, Councillor Tony Corden would hold the Portfolio for Customer, Corporate and Trading Services.

RESOLVED that the revisions to the composition and Portfolio remits of the Mayor's Cabinet, be noted.

15. CHANGES TO (STANDING ORDERS) (ENGLAND) (AMENDMENT) REGULATIONS 2015

The Monitoring Officer, Roger Harvey, left the meeting during consideration of this item and the following agenda item. The Deputy Monitoring Officer, Scott Fawcus, presented a report which informed Members of the changes to the procedure when dealing with the disciplining and dismissal of the Chief Executive (Head of Paid Service), Chief Finance Officer (Section 151 Officer) and Monitoring Officer, as set out in the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015.

It was reported that there were specific policies in place for the disciplining and dismissal of the Council's Chief Executive, Monitoring Officer and Section 151 Officer. Such processes were set out in law and must be followed. The current position was that disciplinary action could not be taken unless a report had been prepared by a Designated Independent Person (usually referred to as a DIP). The Government had considered the DIP process to be over-lengthy and expensive and therefore, had introduced a new process which it required Local Authorities to adopt at their first meeting after the Elections in May.

Members were informed that the new Regulations, as contained within the Local Authorities (Standing Orders) (England) (Amendment) (Regulations) 2015, had removed the DIP process and that disciplinary matters would now be considered by a Council Panel which must contain at least 2 Independent Persons. It was therefore proposed that the Council's Chief Officers' Investigatory Sub-Committee would carry out this duty. In the event that the Sub-Committee considered that dismissal should occur, Full Council would be asked to approve the recommendations put forward by the Sub-Committee.

It was further reported that the Regulations set out the criteria for the appointment of Independent Persons. The Council currently had one appointed Independent Person, Phil Beavers, who had been appointed under the Members' Code of Conduct regime, who had agreed to take on this role. A further Independent person would be required to fulfil this requirement.

Council was asked to note and approve the revised Standing Orders, as attached at Appendix A to the report.

RESOLVED that the changes to Standing Orders (i.e. Employment Procedure Rules) in Section 8 of Part 4, paragraphs 6 and 7 of the Council's Constitution, in respect of disciplinary action against the Head of Paid Service, the Monitoring Officer and Chief Finance Officer (Section 151 Officer), as set out in Appendix A, be approved.

16. COUNCIL APPOINTED COMMITTEES AND SUB-COMMITTEES TERMS OF REFERENCE FOR 2015/16

The Council considered a report which sought the Council's approval to the proposed revisions to the Terms of Reference of some Committees and Sub-Committees, for the 2015/16 Municipal Year, for the discharge of functions.

In light of operational experience during the current year and as a consequence of legislative requirements, it was proposed to make minor revisions to the Terms of Reference of the Audit Committee, Chief Officers' Appointments Committee, Chief Officers' Investigatory Sub-Committee, Chief Officers' Appeals Committee, Joint Safety Committee and the Health and Wellbeing Board, which were set out within Paragraph 7 and Appendix A to the report.

Council was asked to support the recommendations outlined in paragraph 2 of the report, which aimed at ensuring that the Terms of Reference were 'fit for purpose' for the 2015/16 Municipal Year.

Whilst welcoming the revisions made to the Terms of Reference of Committees, the Deputy Mayor, Councillor Glyn Jones, held the view that the amendments proposed to the service responsibilities of the Joint Safety Committee were unnecessary. Therefore, Councillor Glyn Jones Moved that they remain unchanged. This proposal was Seconded by Councillor Charlie Hogarth.

RESOLVED that

- (1) for the reasons set out at paragraphs 7(a), (b) and (d) of the report, the proposed revisions to the Terms of Reference of the following Committees, as set out at Appendix A to the report, be approved, subject to the Terms of Reference of the Joint Safety Committee remaining unchanged;

- (i) Audit Committee;
 - (ii) Chief Officers' Appointments Committee;
 - (iii) Chief Officers' Investigatory Sub-Committee;
 - (iv) Chief Officers' Appeals Committee; and
 - (v) Health and Wellbeing Board.
- (2) it be noted that the existing Terms of Reference for all other Committees and Sub-Committees, as set out within Part 3 of the Constitution, remain unchanged; and
- (3) it be noted that the Constitution will be updated to reflect any revisions to the Terms of Reference agreed at this meeting.

17. LOCAL GOVERNMENT AND HOUSING ACT 1989 - REVIEW OF THE ALLOCATION OF SEATS ON COMMITTEES AND SUB-COMMITTEES

The Council considered a report which proposed the allocation of seats on Committees and Sub-Committees of the Council, having regard to political balance in accordance with the provisions of the Local Government and Housing Act 1989, following the Borough Council Elections held on 7th May, 2015.

The Council was also advised of adjustments necessary to reflect a best proportionate fit in accordance with the principles of proportionality, as set out within paragraph 25 of the report.

It was reported that following the dispatch of the agenda papers, a list of Political Group nominations for the appointment of Members to serve on Committees, Sub-Committees and Scrutiny Panels, had been tabled at the meeting, which outlined nominations received from Group Leaders.

The Council was also requested to make appointments and co-options to other Committees of the Council, not subject to the requirement for proportional balance.

Members noted that the proposed allocation of seats set out in the report, was based on:-

- (i) Proportionality being applied to the Committees/Sub-Committees shown in the table below based on the membership indicated:-

Committee/Sub-Committee	Size
Planning Committee	11
Elections and Democratic Structures Committee	11
Chief Officers' Appointments Committee	11
Awards, Grants and Transport (Appeals) Committee	7
Audit Committee	5
Chief Officers' Appeals Committee	5
Employee Relations Disputes Resolution Committee	5
Chief Officers' Investigatory Sub-Committee	5
Total	60

- (ii) Proportionality would not apply to the Overview and Scrutiny Management Committee or the four Overview and Scrutiny Standing Panels, in order to maximise cross-party representation;
- (iii) the Licensing Committee, set up under the Licensing Act 2003, need not be politically proportionate. However, in seeking nominations from Group Leaders onto these 14 seats, these had been sought in proportion to the overall composition on the Council. The appointment of Licensing Sub-Committees to conduct hearings under Section 10 of the Licensing Act 2003, was a statutory function reserved by the Act to the statutory Licensing Committee. Accordingly, it was a matter for the Licensing Committee to appoint these Sub-Committees and to schedule any required meetings; and
- (iv) Proportionality would not apply to the Health and Wellbeing Board in accordance with legislative requirements.

Councillor James Hart drew Members attention to an amendment to page 8 of the Conservative Group's nominations in relation to the Regeneration and Housing Overview and Scrutiny Panel, as set out at page 8 of the Group Nominations List for the allocations of seats on Committees and Sub-Committees, a copy of which had been provided to Members in the Chamber, in that Councillor R. Allan Jones be replaced by Councillor Alan Smith.

RESOLVED that

- (1) seats on Committees and Sub-Committees, be allocated as set out in the table at paragraph 25 of the report, subject to the adjustments detailed below:-
 - (a) the Conservative Group lose one seat on each of the following Committees:-
 - Elections and Democratic Structures Committee (Councillor R. Allan Jones)
 - Chief Officers' Appointments Committee (Councillor Cynthia Ransome, Substitute, Councillor Jonathan Wood)
 - (b) the Mexborough First Group lose one seat on the Awards, Grants and Transport (Appeals) Committee;
- (2) as a consequence of the loss of the 3 seats at (1) above, two seats be allocated to the UKIP Group and one seat to the Independent Member, Councillor John Cooke, as follows:-
 - (a) UKIP Group:-
 - Awards, Grants and Transport (Appeals) Committee (Councillor Clive Stone)
 - Elections and Democratic Structures Committee (Councillor Clive Stone)

- (b) Councillor John Cooke
- Chief Officers' Appointments Committee
- (3) the membership of Committees and Sub-Committees for 2015/16 including, substitute provision in respect of the Chief Officers' Appointments Committee, the Chief Officers' Appeals Committee and the Employee Relations Disputes Resolution Committee, be as set out in the schedule attached to these minutes at Appendix A (pages AA.1 to AA.9) in accordance with the wishes of Political Groups;
- (4) it be noted that in appointing Members to the Audit Committee in accordance with CIPFA guidance, any Member appointed to Cabinet should not be a member of the Audit Committee;
- (5) the requirement to include an Executive Member on the Chief Officers Appointments Committee, be noted;
- (6) for the reasons referred to in paragraph 8(iii) of the report, the rules of proportionality do not apply to the Licensing Committee;
- (7) the membership of the Licensing Committee be as set out in the schedule attached to these minutes at Appendix B (page AA.10);
- (8) the membership of the Joint Safety Committee, the Parish Councils' Joint Consultative Committee and the Member Development Working Group, be as set out in the schedule attached to these minutes at Appendix C (pages AA.11 to AA.12);
- (9) the addition of the Portfolio Holder with responsibility for Adult Social Care and a representative from South Yorkshire Fire and Rescue, be incorporated within the membership of the Health and Wellbeing Board, as detailed at paragraphs 53 to 55 of the report and as set out in the schedule attached to these minutes at Appendix C (page AA. 12);
- (10) the appointments of John Hoare, as the Church of England representative and Damien Thorpe, as the Roman Catholic representative on the Children and Young People's Overview and Scrutiny Panel and on the Overview and Scrutiny Management Committee, where they are considering issues relating to education matters, be endorsed;
- (11) future appointments made during the course of the year to any of the Co-opted Member vacancies, be determined by the Overview and Scrutiny Management Committee;
- (12) the appointment of workforce representatives as non-voting invitees onto the Overview and Scrutiny Management Committee and the Standing Panels, as detailed at paragraphs 44 to 45 of the report and as set out in the schedule attached to these minutes at Appendix A (pages AA.1 to AA.4) be approved;
- (13) the Overview and Scrutiny Management Committee appoint as necessary, any further non-voting invitees to its membership or the membership of the Standing Panels during the course of the year, should it deem necessary; and

- (14) the Council reaffirms that future reviews on the proportional allocation of seats on Committees and Sub-Committees, be limited to the Annual Meeting and if appropriate, a mid-point in the year.

18. APPOINTMENT OF CHAIRS AND VICE-CHAIRS OF COMMITTEES AND SUB-COMMITTEES

Members considered a revised list of Political Group nominations for the appointment of Members to serve as Chairs and Vice-Chairs on Committees, Sub-Committees and Scrutiny Panels, which outlined amendments received from Group Leaders, that had been tabled at the meeting following the despatch of the agenda papers.

RESOLVED that the Chair and Vice-Chair of Committees and Sub-Committees for the 2015/16 Municipal Year, be as follows:-

<u>Committee</u>	<u>Chair</u>	<u>Vice-Chair</u>
Overview and Scrutiny Management Committee	Councillor John Mounsey	Councillor Jane Nightingale
Children and Young People's Overview and Scrutiny Panel	Councillor Rachel Hodson	Councillor Neil Gethin
Community and Environment Overview and Scrutiny Panel	Councillor Jane Kidd	Councillor Jane Cox
Health and Adult Social Care Overview and Scrutiny Panel	Councillor Tony Revill	Councillor Cynthia Ransome
Regeneration and Housing Overview and Scrutiny Panel	Councillor Craig Sahman	Councillor Kevin Rodgers
Planning Committee	Councillor Iris Beech	Councillor Dave Shaw
Elections and Democratic Structures Committee	Councillor Phil Cole	Councillor James Hart
Chief Officers' Appointments Committee	Councillor Sandra Holland	Councillor Glyn Jones
Awards, Grants and Transport (Appeals) Committee	Councillor Susan Knowles	Councillor Linda Curran
Audit Committee	Councillor Austen White	Councillor R. Allan Jones
Chief Officers' Appeals Committee	Councillor Linda Curran	Councillor Craig Sahman
Employee Relations Disputes Resolution Committee	Councillor Charlie Hogarth	Councillor Sue Knowles

<u>Committee</u>	<u>Chair</u>	<u>Vice-Chair</u>
Chief Officers' Investigatory Sub-Committee	Councillor Bill Mordue	Councillor John Mounsey
Licensing Committee	Councillor Ken Keegan	Councillor Linda Curran
Health and Wellbeing Board	Councillor Pat Knight Portfolio Holder responsible for Public Health	To be appointed at the first meeting of the Health & Wellbeing Board

19. DIARY OF MEETINGS 2015-16

Further to the above Minute, the Council considered a report which outlined the finalised diary of meetings for the 2015/16 Municipal Year.

At its meeting on 3rd March, 2015, the Council considered a report outlining a proposed Diary of Meetings for 2015/16, upon which comments were sought and these were now reflected in the schedule, attached at Appendix A.

Members were asked to note that as of last year, the frequency of Council meetings had been retained at six, with evening meetings starting at 6.00pm being held in the months of July and September.

In addition, in order to comply with statutory requirements for agreeing the Council Budget and setting the Council Tax, it was proposed to hold one meeting of Council in March, 2016. Meetings had been kept to a minimum during peak holiday periods in late July/August and over the Christmas period.

A schedule of Cabinet Meetings approved by the Mayor of Doncaster, had been incorporated in the Diary of Meetings. The dates for Overview and Scrutiny Management Committee meetings had been diarised to ensure that they synchronised with the budget setting process and coincided with the publication of the quarterly Performance and Improvement reports, to be considered in a timely manner.

RESOLVED that

- (1) the proposed Diary of Meetings for the 2015/16 Municipal Year, attached at Appendix A to the report, be approved; and
- (2) the schedule of Cabinet meetings as determined by the Mayor of Doncaster, be noted.

20. COUNCIL APPOINTMENTS TO OUTSIDE BODIES - 2015/16

The Council considered a report which sought the appointment of Members to the schedule of Outside Bodies for the 2015/16 Municipal Year, as set out in the revised list detailed within Appendices A and B to the report, which had been tabled at the meeting.

The Deputy Mayor, Councillor Glyn Jones, proposed an amendment to the Council appointments to Outside Bodies in respect of the Doncaster and District Deaf Society, in that Councillor Sue Wilkinson, be replaced by Councillor Sue Knowles.

In addition, it was Moved by the Deputy Mayor, Councillor Glyn Jones and Seconded by the Mayor of Doncaster, Ros Jones, that Members appointed to the South Yorkshire Pensions Authority (SYPA) were required to attend mandatory training in order to ensure that they were fully aware of their obligations to be able to perform their role and for those Members who had not attended the mandatory training, they be removed from the SYPA.

On being put to the meeting, the Motion proposed by the Deputy Mayor, Councillor Glyn Jones, was declared CARRIED.

RESOLVED that

- (1) the appointments to Outside Bodies in accordance with the nomination lists, as set out in the revised Appendix A to the report, be approved subject to the replacement of Councillor Sue Wilkinson with Councillor Sue Knowles on the Doncaster and District Deaf Society;
- (2) should any vacancies remain on the schedule of appointments to Outside Bodies, the relevant Group Leader contact the Monitoring Officer following the meeting, to confirm details of the appointment(s), and that details of such appointments be reported to the next available Council meeting; and
- (3) Members appointed onto the South Yorkshire Pensions Authority, be required to attend mandatory training and that failure to do so, would result in that Member being removed.

21. AUDIO & VISUAL RECORDING OF COUNCIL MEETINGS

The Council considered a report which sought approval for the future audio and visual recording of Full Council meetings and the Annual Council Meeting, and the creation of a record of the proceedings to be retained as a source of reference.

Members noted that a number of requests had recently been made to investigate the possibilities of audio visual recording of Council meetings. At present, there was no legal requirement for the Council to record the proceedings of Council meetings. In keeping with the Government's openness agenda and to ensure there was an accurate record of decisions and debate, it was proposed to retain and provide an audio visual recording of the meeting accessible through the Council's Website which was the most cost effective option and allowed Council to consider at a later date, if it wished to consider live webcasting.

It was noted that the current Chamber Management System could be upgraded and modified to allow for both webcasting and audio visual recording.

Members were informed that the recordings were intended to be made accessible to the public as a true record of proceedings, but there could be occasions where exempt items were discussed or sensitive dialogue or comments were made, which would be omitted from the version uploaded to the Council's website, but the Council would retain the unedited version. Any editing of recordings to ensure they were suitable and appropriate for viewing via the Council's website, would be made subject to the agreement of the Monitoring Officer. Any links to audio visual recordings would remain accessible on the website for a period of 12 months. The minutes from these meetings, which formed a true and official record of proceedings and decisions, would continue to be retained on the Council's Website and Intranet on the new Committee Management System.

RESOLVED that

- (1) the audio and visual recording of Council meetings be implemented with effect from September 2015;
- (2) audio and visual recordings of Council meetings be made accessible and available on the Council's Website following the meeting;
- (3) any editing of recordings to ensure the recordings are suitable and appropriate for viewing via the Council's website and editing thereof, be agreed by the Monitoring Officer; and
- (4) a further report be submitted to Council within the current Municipal Year, reporting back on the implementation of these arrangements together with any associated protocols and to consider whether Members would wish to implement arrangements for webcasting.

APPENDIX A

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – 8

	COUNCILLOR
Labour	Councillor Craig Sahman
	Councillor Rachel Hodson
	Councillor Jane Kidd
	Councillor Jane Nightingale
	Councillor John Mounsey
	Councillor Tony Revill
Conservative	Councillor R. Allan Jones
Independent	Councillor John Cooke
Invitee	Paul O-Brien (GMB)

CHILDREN AND YOUNG PEOPLE'S OVERVIEW & SCRUTINY PANEL - 9

	COUNCILLOR
Labour	Councillor Nigel Ball
	Councillor Neil Gethin
	Councillor Rachel Hodson
	Councillor Alan Jones
	Councillor Sue McGuinness
	Councillor Sue Wilkinson
Conservative	Councillor Nick Allen
	Councillor James Hart
Mexborough First	Councillor Bev Chapman
Co-optees	Nomination being sought (Parent Governor Secondary Sector)
	Nomination being sought (Parent Governor Primary Sector)
	Nomination being sought (Parent Governor Special Needs Sector)
	John Hoare (Diocese of Sheffield Church of England)
	Damien Thorpe (Diocese of Hallam Roman Catholic Church)
Invitees	Jim Board (Unison)

COMMUNITY AND ENVIRONMENT OVERVIEW & SCRUTINY PANEL - 9

	COUNCILLOR
Labour	Councillor Iris Beech
	Councillor Susan Durant
	Councillor Mark Houlbrook
	Councillor Ken Keegan
	Councillor Majid Khan
	Councillor Jane Kidd
Conservative	Councillor Jane Cox
	Councillor Cynthia Ransome
UKIP	Councillor Clive Stone
Invitees	Tom Fent (Unison)

HEALTH & ADULT SOCIAL CARE OVERVIEW & SCRUTINY PANEL - 9

	COUNCILLOR
Labour	Councillor Rachael Blake
	Councillor Elsie Butler
	Councillor Linda Curran
	Councillor George Derx
	Councillor Dave Nevett
	Councillor Tony Revill
Conservative	Councillor Cynthia Ransome
Mexborough First	Councillor Sean Gibbons
UKIP	Councillor Jessie Credland
Invitee	Lorna Foster (Unison)

REGENERATION & HOUSING OVERVIEW & SCRUTINY PANEL - 9

	COUNCILLOR
Labour	Councillor John Healy
	Councillor Charlie Hogarth
	Councillor Eva Hughes
	Councillor Ted Kitchen
	Councillor Kevin Rodgers
	Councillor Craig Sahman
Conservative	Councillor Alan Smith
	Councillor Jonathan Wood
UKIP	Councillor Clive Stone
Invitees	Paul Smillie (Unite)

PLANNING COMMITTEE - 11

	COUNCILLOR
Labour	Councillor Iris Beech
	Councillor George Derx
	Councillor Susan Durant
	Councillor John Healy
	Councillor Eva Hughes
	Councillor Alan Jones
	Councillor Sue McGuinness
	Councillor Dave Shaw
Conservative	Councillor Alan Smith
	Councillor Jonathan Wood
Mexborough First	Councillor Andy Pickering

ELECTIONS AND DEMOCRATIC STRUCTURES COMMITTEE - 11

	COUNCILLOR
Labour	Councillor Phil Cole
	Councillor Pat Haith
	Councillor Charlie Hogarth
	Councillor Majid Khan
	Councillor John McHale
	Councillor Jane Nightingale
	Councillor Kevin Rodgers
	Councillor Sue Wilkinson
Conservative	Councillor James Hart
Mexborough First	Councillor Sean Gibbons
UKIP	Councillor Clive Stone

CHIEF OFFICERS' APPOINTMENTS COMMITTEE - 11

	COUNCILLOR	SUBSTITUTES
Labour	Councillor Nuala Fennelly	Councillor Nigel Ball
	Councillor Pat Haith	Councillor Neil Gethin
	Councillor Sandra Holland	Councillor John Healy
	Councillor Mark Houlbrook	Councillor Jane Kidd
	Councillor Glyn Jones	Councillor Jane Nightingale
	Councillor Majid Khan	Councillor Tony Reville
	Councillor Pat Knight	Councillor Chris McGuinness
	Councillor Bill Mordue	Councillor Sue Wilkinson
Conservative	Councillor Nick Allen	Councillor James Hart
Mexborough First	Councillor Andy Pickering	Councillor Bev Chapman
Independent	Councillor John Cooke	-

* Substitutes to be called from the pool listed above for each respective Political Group.

AWARDS, GRANTS AND TRANSPORT (APPEALS) COMMITTEE - 7

	COUNCILLOR
Labour	Councillor Linda Curran
	Councillor Neil Gethin
	Councillor Ken Keegan
	Councillor Sue Knowles
	Councillor Dave Shaw
Conservative	Councillor Jane Cox
UKIP	Councillor Clive Stone

AUDIT COMMITTEE - 5

	COUNCILLOR
Labour	Councillor Susan Durant
	Councillor John Healy
	Councillor Alan Jones
	Councillor Austen White
Conservative	Councillor R. Allan Jones

CHIEF OFFICERS' APPEALS COMMITTEE - 5

	COUNCILLOR	SUBSTITUTE
Labour	Councillor Nigel Ball	Councillor Joe Blackham
	Councillor Linda Curran	Councillor Tony Corden
	Councillor Eva Hughes	Councillor Pat Haith
	Councillor Craig Sahman	Councillor Sue McGuinness
Conservative	Councillor Jonathan Wood	Councillor James Hart

*Substitutes to be called from the pool listed above for each respective Political Group.

EMPLOYEE RELATIONS DISPUTES RESOLUTION COMMITTEE - 5

	COUNCILLOR	SUBSTITUTE
Labour	Councillor Susan Durant	Councillor Elsie Butler
	Councillor Charlie Hogarth	Councillor George Derx
	Councillor Sue Knowles	Councillor Rachel Hodson
	Councillor David Nevett	Councillor Kevin Rodgers
Conservative	Councillor Nick Allen	Councillor Jonathan Wood

*Substitutes to be called from the pool listed above for each respective Political Group.

CHIEF OFFICERS' INVESTIGATORY SUB-COMMITTEE - 5

	COUNCILLOR
Labour	Councillor Nigel Ball
	Councillor Rachael Blake
	Councillor Bill Mordue
	Councillor John Mounsey
Conservative	Councillor Jane Cox

LICENSING COMMITTEE - 14

	COUNCILLOR
Labour	Councillor Iris Beech
	Councillor Rachael Blake
	Councillor Elsie Butler
	Councillor Linda Curran
	Councillor Neil Gethin
	Councillor Charlie Hogarth
	Councillor Ken Keegan
	Councillor John McHale
	Councillor David Nevett
	Councillor Tony Revill
Conservative	Councillor Steve Cox
	Councillor James Hart
Mexborough First	Councillor Bev Chapman
UKIP	Councillor Clive Stone

APPENDIX C**JOINT SAFETY COMMITTEE - 4**

	COUNCILLOR	SUBSTITUTE
Labour	Councillor George Derx	Councillor John Healy
	Councillor Charlie Hogarth	Councillor Mark Houlbrook
	Councillor Sue Knowles	Councillor Jane Nightingale
Conservative	Councillor R. Allan Jones	Councillor James Hart

*Substitutes to be called from the pool listed above for each respective Political Group.

PARISH COUNCILS' JOINT CONSULTATIVE COMMITTEE - 8

	COUNCILLOR
Labour	Councillor Rachael Blake
	Councillor Linda Curran
	Councillor George Derx
	Councillor Mark Houlbrook
	Councillor Tony Revill
Conservative	Councillor R. Allan Jones
Executive Members	Councillor Glyn Jones
	Councillor Chris McGuinness

MEMBER DEVELOPMENT WORKING GROUP - 3

	COUNCILLOR
Labour	Councillor Tony Corden
	Councillor Jane Nightingale
Conservative	Councillor James Hart
Mexborough First	Vacancy
UKIP	Councillor Clive Stone

HEALTH AND WELLBEING BOARD - 3

	COUNCILLOR
Labour	Councillor Nuala Fennelly
	Councillor Glyn Jones
	Councillor Pat Knight
Conservative	Councillor Cynthia Ransome